



Field Institute of Taos

P.O. Box 486 Arroyo Seco, New Mexico 87514 575-770-2391 www.fitaos.org

APPLICATION FOR EMPLOYMENT

Name: _____

Address: _____

Phone: _____ Alternate Phone: _____

Email Address: _____ POSITION APPLYING FOR: _____

Why do you want to be a part of Field Institute of Taos?

EDUCATION INFORMATION

Name and Location of High School/GED:

Dates Attended: _____ Graduate? Yes No

Name and Location of College/University/Trade/Vocational:

Major: _____ Degree: _____ Dates Attended: _____

CURRENT WILDERNESS FIRST AID, WAFA, or WFR certification? (Circle one) Yes No

If so, which level of certification? _____

CURRENT CPR certification? (Circle one) Yes No **ON-LINE CERTIFICATIONS ARE NOT ACCEPTABLE**

OTHER APPLICABLE CERTIFICATIONS (i.e. Mental Health First Aid, LNT certifications, etc.):

RELEVANT EXPERIENCE (list here or attach resumé)

OUTDOOR SKILLS: Detail (below or on a separate sheet) special teaching or outdoor skills relating to camping, natural history, science education, first aid/EMT training/lifeguard, classroom experience, group building activities, backpacking, mountain biking, logistics, or other outdoor activity or teaching experiences.

OTHER APPLICABLE SKILLS FOR THIS JOB:

AREAS OF SPECIAL INTEREST:

WORK HISTORY (You may complete this section **or attach a resumé.**)

Please list your past four employers (most recent employer first).

Employer #1

Employer: Phone: Dates of employment:
Position: Reason for leaving:
Mailing Address:
Contact Person: Contact's E-mail Address:
Are you eligible for rehire? Yes No Explain:

Employer #2

Employer: Phone: Dates of employment:
Position: Reason for leaving:
Mailing Address:
Contact Person: Contact's E-mail Address:
Are you eligible for rehire? Yes No Explain:

Employer #3

Employer: Phone: Dates of employment:
Position: Reason for leaving:
Mailing Address:
Contact Person: Contact's E-mail Address:
Are you eligible for rehire? Yes No Explain:

Employer #4

Employer: Phone: Dates of employment:
Position: Reason for leaving:
Mailing Address:
Contact Person: Contact's E-mail Address:
Are you eligible for rehire? Yes No Explain:

REFERENCES (You may complete this section **or attach a resumé.**)

(Please list 3 persons, not related to you, whom you have known at least one year. Ideally, these are people who have seen you do the type of work you are applying to do...)

Personal Reference #1

Name: Occupation:
Relationship:
Mailing Address:
Phone: E-Mail Address:

Personal Reference #2

Name: Occupation:
Relationship:
Mailing Address:
Phone: E-Mail Address:

Personal Reference #3

Name: Occupation:
Relationship:
Mailing Address:
Phone: E-Mail Address:

Have you been convicted of any law violation including sex related or child abuse offenses or DUI? Include any plea of "guilty" or "no contest". Exclude minor traffic violations. Yes No

If yes, please describe the conditions under which you were convicted:

(Convictions do not automatically disqualify you from employment consideration. Withholding information may disqualify you from employment consideration or result in discharge.)

Are you legally eligible for employment in the USA? Yes No (Verification required upon hiring.)

NOTE: ANY FALSE OR INCOMPLETE INFORMATION WILL AUTOMATICALLY DISQUALIFY YOUR APPLICATION.

I certify that the information I have given in this application is true, correct and complete.

If employed, I understand that false, inaccurate or misleading information in this application or interview(s) may result in termination.

I understand that employment is conditional on a background and criminal records check. I request and authorize Field Institute of Taos (FIT) to investigate this application and to obtain whatever additional information it deems appropriate to evaluate this application, including verification of the statements made in this application. I authorize Field Institute of Taos to contact my former employers and references listed in this application. I consent that my former employers may furnish FIT with any information about my employment, including impressions and opinions about my work and reasons for my termination.

I hereby release and discharge FIT, and my current and former employers from all claims or actions for loss, liability, damage or expense which I now have or which may hereafter arise from the making of any inquiries about me or the furnishing of any information about me in connection with this application for employment.

If I am employed by FIT and thereafter seek employment elsewhere, I consent that FIT may furnish prospective employers with any information about my employment with it, including opinions and impressions about my work and reasons for my termination.

I understand and acknowledge that employment with FIT is "at-will" and without fixed term. In the event of employment, I agree to abide by all policies, rules and regulations of FIT including, but not limited to those set forth in the FIT Employee Handbook. I understand and acknowledge that the Employee Handbook does not modify at-will employment and does not constitute an implied or express contract of employment.

I have read this Application for Employment and I understand the contents.

Signature: _____ Date: _____

Field Institute of Taos is an equal opportunity employer that does not discriminate on the basis of race, color, religion, gender, age, national origin, marital status, sexual orientation, or disability. We welcome and encourage applicants that help us achieve a workforce with a diversity of backgrounds, experiences, perspectives, and skills.